

# City of Peterson

## Minutes for:

March 1, 2011

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Attendance: Jennifer Wood, Gail Boyum, Jan Smaby, Bill Grindland, Lolly Melander & Rick Lee

Absent: Chuck Eidenschink

Guest: 2

1) Meeting was called to Order at 6:05 pm by Mayor Wood; No addition or corrections were made.

2) Minutes from Previous Month: Lolly Melander; with corrections to close with #2 to state Closed Meeting for April. Motion by Bill Grindland, second by Jan Smaby to approve as read, on file in clerk's office. Motion carried.

3) Treasurers' Report & Bills Due: Lolly Melander (Hand out given) on motion by Jan Smaby, second by Gail Boyum to approve report & pay bills. Motion carried.

4) Visitors Comments or Concerns:

a) Chris Brennan commented on the task that was given to the Council think about the mission & vision statement – suggested that a survey letter be sent to public for input & give the task to the whole public then summarize the survey & report back in May. On agenda already for further discussion.

5) Update from Rick Lee – Public Works Director:

A) New controller for snow plow has been replaced.

6) New Business:

A) Police Contract – Jan Smaby stated we table this until further research due to 4 major changes in contract; Chuck & Jan will stay on committee & report back to City Council in next couple months.

B) Newsletter: Jan Smaby stated Lolly Melander will work on & email to council for input.

C) Camp Ground use for Gammel Dag Days: Chuck Eidenschink (Email attached). Table for further discussion next month when Chuck returns.

D) 25 yr Trail Celebration in September 2011: Lolly Melander – gave update.

E) Pay Request #7 \$1,597.20 (100% completion of Project); City will still have 5% retainage from Contractors for the punch order list completion this spring. Motion by: Jan Smaby and second by Bill Grindland. Motion carried.

F) Rushford Fire Dept Mtg (March 28<sup>th</sup> at 7:00pm) Jan Smaby will attend.

G) Flooding in City – you must have policy for 30 day before coverage will take place. The City is covered under the Fillmore County EMO by signing the waiver form in 2007.

7) Old Business:

A) Review Manion's Letter regarding: Laws Governing Electronic Communication and Open Meeting Law: Jennifer Wood (Tabled from last month). No further discussion.

B) MN Basic Code: Jennifer Wood (Tabled from last month). On motion by Bill Grindland, second by Gail Boyum to approve to purchase the MN basic code now, Lolly will make copies of all old ordinances & New MN Basic code for council immediately & Council will take up to a year to comply & study the Basic Code Ordinances. Council has been assigned to read Intro – Section III before April meeting.

C) Review Manion's Letter regarding: Middle School Property Clarification of City Rights: Jan Smaby (Tabled from last month) Email from Tom Manion attached – Council will need more detail on the Three breakdowns (A,B,C). Jan Smaby will talk with Tom Manion about the three. On file in clerk's office.

D) Vision & Mission Statement: Jennifer Wood (Tabled from last month); idea sheet attach to council packets from Jennifer Wood. Tabled until next month.

E) Jennifer gave update on LMC Conference.

F) Council will have Closed Meeting after regular council meeting in April for Employee Performance Review.

8) Adjourned – meeting was adjourned at 7:37pm, motion by Gail Boyum, second by Bill Grindland to adjourned meeting. Motion carried.