

City of Peterson

Agenda for:

February 1, 2011

Attendance: Jennifer Wood, Chuck Eidenschink, Jan Smaby, Bill Grindland, Lolly Melander & Rick Lee

Absent: Gail Boyum

Guest: Elaine Eidenschink, Chad Rich, Chris Brennan

1) Meeting was called to Order at 6:00 pm by Mayor Wood; No addition or corrections were made.

2) Minutes from Previous Month: Lolly Melander; No Addition or Corrections were made. Motion by Chuck Eidenschink, second by Jan Smaby to approve as read, on file in clerk's office. Motion carried.

3) Treasurers' Report & Bills Due: Lolly Melander (Hand out given) on motion by Bill Grindland, second by Jan Smaby to approve report & pay bills. Motion carried.

4) Visitors Comments or Concerns: Jennifer Wood explained to audience that they will only be allotted 3 minutes & if they needed more time that they need to contact Lolly Melander to get on the agenda. No comments from audience.

5) Update from Rick Lee – Public Works Director:

A) Roof leak at Sewer Plant – Wieser Brothers is looking into issue & will fix as soon as possible.

B) Roof leak at Post Office – has been repaired

6) Old Business:

A) Bid for mowing City Property (Dale Schwanke) bid attached.

- Chuck Eidenschink suggested to Council & Rick Lee; that he feels it would be in the best interest of the City to contract this mowing out (City does not have to cover wages, insurance, lawn mower, gas, taxes, etc). Rick Lee stated he has always mowed the Trial & stated he would be willing to do all the mowing within the City instead of hiring it out. Rick Lee asked to think about this more and the Council decided to table for further discussion; motion made by Jennifer Wood, second by Jan Smaby to table until April.
- Council would like to have close meeting in April when all council member are present for Employee Review, as required by law.

B) Zoning – Tim Hallum, Jim Atkinson (Committee Members) & Lolly Melander (Administrator) would serve as the zoning committee & come to Council for approvals as needed. Motion made by Jan Smaby, second by Chuck Eidenschink. Motion carried.

7) New Business:

Trail Town Partners/Info and Issue; Jan Smaby will attend this meeting; at the request of John Erickson - on February 3 at 1:00pm located at the Peterson Museum; and report back the findings to Council.

B) Electric billing Computer; Jan Smaby stated “it is the best interest of the City to keep the billings” so a shared computer for the three cities is a bonus. The City of Peterson will donate \$300.00 to City of Canton towards its future computer purchase (funds will be taken from Office Supplies in General); on motion by Jan Smaby, second by Chuck Eidenschink. Motion made carried.

C) Options for updating City Ordinance (Jennifer Wood) LMC – Ray Bollhauer (Mn Basic Code); letter attached. Lolly Melander will show Tim Hallum & Jim Atkinson what the City of Canton’s MN Basic Code Ordinance book looks like and have them review the for Zoning portion. Table until March.

D) Middle School Property Clarification of City Rights (Jan Smaby); Motion made by Jan Smaby, second by Bill Grindland to have Tom Manion review paper work & give Council a clear explanation of the written documents rights & liabilities. Motion carried. Lolly Melander will contact Tom Manion's office & deliver the document for review. Table until March.

E) Wednesday Meetings / Tri – City; Jennifer Wood will be attending.

F) Vision/Mission statement for Peterson (Jennifer Wood); Wood assigned Council members a task of creating a vision/mission statement during the coming month. Council members expressed questions regarding the timeliness of this request given state statute definitions and major budget issues pending. The issue was tabled for a future meeting.

G) Review Laws Governing Electronic Communication / Open Mtg Law (Hand out given). Council asked Lolly Melander to contact Tom Manion’s office & have written opinion made available to council for next month’s meeting. Table until March.

H) Rushford-Peterson Post Prom Donation \$100.00; Motion made by Chuck Eidenschink, second by Jan Smaby; to donate to Post Prom. Motion carried.

8) Adjourned – meeting was adjourned at 7:25pm, motion by Jan Smaby, second by Chuck Eidenschink to adjourned meeting. Motion carried.